

Beaconsfield P&C – Minutes – 29 February 2016

Beaconsfield Primary P&C Committee GENERAL MEETING 01/2016 MINUTES

Meeting: Monday 29 February 2016
Time: 7:30pm – 9:30 pm
Location: Staff Room, Beaconsfield Primary School
Attendance: Ed Bannerman, Simone Blaser, Anita Bording, Nicola Bowyer, Nicole Dalton, Marie Estcourt, Daniel Guettinger, Heidi Hammond, Teresa Kay, Julie Millar, Sharon Morris, Judy Ralph, Jane Rodrigues, Bhavneet Singh, Vicki Tinley,

Item	Agenda Item
1	Welcome and apologies <ul style="list-style-type: none">Nadia Auldist (VP) and Verity Manchester (Secretary) – apologyEd Bannerman taking minutes for this meeting in Verity’s place
2	Approval of Minutes <ul style="list-style-type: none">16 November 2015 – approved
3	Conflict of interest <ul style="list-style-type: none">Nil
4	Update from the President <ul style="list-style-type: none">Signage - Images of the Indigenous artwork mural are being archived in the school.New playground in the year 1 & 2 area is complete. The new Year 2 & 3 Playground is in progress to be completed by the end of the first term holidays. The vertical water wall is all in motion.Morning Tea - will be held March 14th 930am to 1030am in the staff room. Meet & chat with the P&C and the School Principal.The Wishing Tree has been finalised and poster designed. This will be launched in conjunction with the next P&C Newsletter.Marketing timeline. Please add to the newsletter by March 5th.Soccer Goals – for years 4 - 6 will be installed in 3 - 6 weeks (prior to school holidays).Year 6 Camp to be held this year - kids to pay \$200 per head, reduced from \$350/ due to P&C not-for-profit status.
5	Accounts <ul style="list-style-type: none">The Treasurer presented the accounts.Most accounts have now been transferred to Bendigo Bank.JM queried the amount and value of accounting fees. JR explained that previous President advised that a bookkeeper was necessary due to the changeover of the P&C.Canteen and uniform still running a CBA account to ensure continuity.General Account showing about \$12k.
6	Funding Requests <p>Beaconsfield Netball Club – presented by NB Netball Club asking for a donation from the P&C in the amount of \$1400. JR put forward to request that Bendigo Bank sponsor the netball club. P&C will cover the shortfall, but motioned that we should not pave the way for other clubs to request funds.</p> <ul style="list-style-type: none">Motion to fund up to \$1400 (less whatever Bendigo Bank will fund) - approved

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	<p>Climbing Frame – presented by JR &BS</p> <p>JR proposed a motion to move funds of \$15,000 from the building account to the general account.</p> <ul style="list-style-type: none"> • Motion to move funds from building account to general account - approved <p>BS presented a motion to install a Spider Net on the Jenkins Street open space. P&C requested to fund \$20,000. School will fund \$30,000.</p> <ul style="list-style-type: none"> • Motion to fund \$20,000 - approved
7	<p>2016 Events</p> <ul style="list-style-type: none"> • Heidi proposed to use plates that students can decorate for fundraising in term 1. Cost is \$26ea (\$5.50 profit to the P&C). • Community night term 1 at The Local. Nadia and Cathy Cooksey to run. Door charges \$15. Date will be 31st March or 7th April. • Entertainment Book - term 2 – Katherine Woodall will run this again. • Water Slides - term 4 - free dress day, 3 hours. Possibility to add on other fundraising efforts. • Cake Bake discussed.
8	<p>125th Anniversary</p> <ul style="list-style-type: none"> • NB provided an update on the grant received for the 125th book. • Grant of \$11,570 has been received. • As it needs to be put together prior to 30th April, Nikki is requesting parent help. • \$5,000 being asked from the P&C to pay for gst on printing which will then be refunded. Treasurer to investigate this request and motion to be put forward at the next meeting.
9	<p>School Board Update</p> <ul style="list-style-type: none"> • SM provided a School Board update. • Elected a new Chair – Alison Luobikis is the new Chair. • Meeting again in week 8. • Explained main role of the Board being Strategic Planning and Accountability. • Developing tracking tools for students. • Health Dept program - academic and pastoral care. • Looking outside of the school to bring in third parties to be on the Board. • School Board will publish their agenda a week prior to the Board meeting.
10	<p>Uniform Shop</p> <p>JRa put forward proposal to reduce the uniform shop pricing to make it more competitive.</p> <p>Motion – To reduce prices to those proposed by JR. All agreed.</p> <p>Motion - Agree to a minimum profit percentage. To be discussed further.</p>
11	<p>Canteen</p> <ul style="list-style-type: none"> • Tracy has come on board for 8 - 10 hours per week. This has a positive impact on sales & profit. • Volunteers still needed particularly on the Friday. Volunteer request to go out in the P&C Newsletter. NB will add to Facebook web page. • JM suggested there is an order box. • Canteen accounts discussed.
12	<p>Other Business</p> <ul style="list-style-type: none"> • Class reps were discussed. It was generally agreed the P&C would like to re-introduce class reps and it may need to be P&C driven. JR will discuss with Vicki Jack. • When will the two buddy chairs be installed? Unresolved.

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13	Calendar of Events <ul style="list-style-type: none">• Next P&C meeting 23/3/16 – AGM. Roles of President and Secretary are being vacated so looking for new representatives.
14	Meeting Close