

BOARD MEETING

MINUTES – 5 September 2017

Present Alison Luobikis (Chair), Kirsten Dicker (Principal), Richard Bostwick (Parent), Sharon Morris (Parent), Myles Draper (Community Member), Christine Robinson (Community Member), Jane White (parent), Kieran Bell (parent)

Apologies: Katie Yeomans (Teacher), Carolyn Cook (Executive Officer)

Conflict of Interest: 0

Meeting opened: 5:30pm

Previous minutes:

Issue	Discussion	Action/s	Response	Comments
Previous minutes	Previous minutes not distributed prior to the meeting	to be sent out prior to endorsement		

General Business

Issue	Discussion	Action/s	Response	Comments
Introduction	Alison noted the resignation of Katie Andrew and Peta Wootton. Carolyn Cook currently unable to attend due to work commitments. There is currently a position up for Staff representative.	Kirsten to call for staff nominations at the Week 9 Staff meeting		
P & C	R.B noted the Father's Day soccer match was a great success Need for a board member to be a P&C representative and provide greater linkage between the P&C and the Board Also noted that the community needs to be reminded that they can come and observe Board meetings			
DPA review	Staff undertook the review during the SD day on 4 September. Staff noted that they felt there needed to be greater connection between the Board and staff.			

	Suggestions were made for ways of reporting back to staff, such as through the weekly updates and staff meetings Board undertook the self review against the DPA. Responses were collated.			
IPS Review	The Board was informed that the first phase of the review was underway and this included the collation of evidence. There was discussion on who the reviewers would speak to and the type of information they would require. An additional meeting for Week 10 has been scheduled when the lines of inquiry are known, in order to allow members to be across all aspects of the review.	Send out Business Plan Send out copy of DPA review		
Financial report	Richard asked if in future these can be emailed earlier There were some queries regarding some expenditure items, this to be followed up	Kirsten to clarify expenditure items		
Contributions and Additional Charges	Discussion around ways to ensure higher collection rate. Board was assured that 74% at this point in the year was high. Edudance was queried as to the decision of keeping that over other initiatives. It was explained that this was based on the educational value, links to the Arts Curriculum and positive feedback from students	Voluntary contributions and additional charges were endorsed		

Other Business

Issue	Discussion	Action/s	Response	Comments
Changes to staff	Current changes in staff was queried. The Board revisited previous discussions surrounding staff leave and the pursuing of promotional opportunities/			

MEETING CLOSED – 7:45pm

Chair: _____ Principal: _____ Date: _____